

MIDLAND PUBLIC SCHOOLS

**BOARD OF EDUCATION REGULAR MEETING AGENDA**

March 19, 2018

**Mission:** *The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.*

Regular monthly meetings are held at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan, at 7 p.m. with adjournment not later than 9:30 p.m. except by unanimous approval otherwise.

This meeting is a meeting of the Midland Public Schools' Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

**1. CALL TO ORDER: ROLL CALL**

**Board of Education:**

___ President Singer	___ Member Baker
___ Vice President Brandstadt	___ Member Blasy
___ Secretary McFarland	___ Member Fredell
___ Treasurer Frazee	

**Central Staff:**

Superintendent Sharrow  
Associate Superintendents Brutyn, Cooper, Greif

**2. CONSENT AGENDA**

2. 1. Approval of the Minutes from the February 19, 2018 Regular Meeting.
2. 2. The following staff members have announced their resignation effective as of these dates:
  - ◇ Samantha Cortez, Paraprofessional, Central Park, February 6, 2018
  - ◇ Emily Hockemeyer, Teacher, H. H. Dow High School, June 15, 2018
  - ◇ Gabriel Lobsinger, Bus Driver, Transportation, February 16, 2018
2. 3. Approval of the 2018 Summer Wage Rates for teachers employed for summer school, curricular study or other extended services.
2. 4. Approval of the payment of the school system's bills for the month of January 2018, as listed in the check registers prepared by Ms. Holderby, in the total amount of \$5,806,821 is recommended. The distribution of obligations by fund is included in the documentation.
2. 5. Legal Invoices for Payment  
Approval is requested to authorize the following legal payments:
  - ◇ Thrun Law Firm, PC, \$1,818.50, February 22, 2018, Professional Legal Fees
  - ◇ Lusk Albertson, \$73.50, March 6, 2018, Professional Legal Fees

**3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD**

3. 1. For Information: Educational Excellence Award Presentation to Midland High School
3. 2. For Information: March Shining Stars (Sharrow)

3. 3. For Information: H. H. Dow High School Presentation  
Charger Yearbook and Update (Dr. Steve Poole, Principal; Ms. Cammie Hall, Yearbook and Update Advisor)
3. 4. For Information: Classroom and Special Education Realignment Plans (Sharrow)
3. 5. For Action: Regional Enhancement Millage Renewal Resolution Adoption (Sharrow)
3. 6. For Action: 2018-19 School Year Calendar (Sharrow)  
Administration recommends Board approval of the 2018-19 school year calendar, recently ratified as a Letter of Agreement by the Midland City Education Association. The calendar features a starting date for classes of Tuesday, September 4, 2018, and a final day of school of June 7, 2019, with 180 days of instruction.
3. 7. For Action: Two Student Expulsions (Greif)
  3. 7. 1. Student A Expulsion  
A Board sub-committee of three Board of Education members, Superintendent Sharrow, Associate Superintendent Greif, school administrators, parents and student met on February 13 at 2:00 pm in regard to Student A, who is being recommended for expulsion for the remainder of the 2017-18 school year. It is the committee's recommendation that Student A serve the expulsion. The student does have the opportunity to utilize the PASS Program at The Community Center and/or on-line learning through the PATHS Program. Student A can apply for reinstatement over the summer for the start of the 2018-19 school year. This action requires a roll-call vote from the Board.
  3. 7. 2. Student B Expulsion  
A Board sub-committee of three Board of Education members, Superintendent Sharrow, Associate Superintendent Greif, school administrators and parents met on February 13 at 2:30 pm in regard to Student B, who is being recommended for expulsion for the remainder of the 2017-18 school year. It is the committee's recommendation that Student B serve the expulsion. The student does have the opportunity to utilize on-line learning through the PATHS Program and additional instructional support. Student B can apply for reinstatement over the summer for the start of the 2018-19 school year. This action requires a roll-call vote from the Board.
3. 8. For Action: Copiers/Printers Across the District (Cooper)

The Technology Team released a Request for Proposal (RFP) to replace the district's aging printers and multifunction devices in January. The proposal was for 87 printers and multifunction copiers that are manageable and have the ability to also handle our fax needs plus service of these devices for the next five years and the disposal of our old devices. The Technology Team has reviewed and analyzed these bid proposals including the estimated cost of service for the next five years for each of the vendors.

The Technology Team and Administration recommend the low bidder, Michigan Office Solutions (MOS) of Grand Rapids, MI at a 5-year cost of \$884,966.48. This includes \$462,370.00 for the devices to be paid with Series I Bond Funds and an estimated \$422,596.48 (\$0.0035 B & W, \$0.0420 Color) cost per copy for maintenance over the 5 years of the maintenance contract paid with general funds. Michigan Office Solutions is our current printer and copier service provider and has an excellent reputation in the district.

Administration is seeking approval to deliver a purchase order to Michigan Office Solutions for \$462,370.00 for the purchase of the printer and copier replacements.

3. 9. For Action: Woodcrest Makerspace Furniture Purchase (Cooper)

With the projected opening of the new makerspace at Woodcrest Elementary School scheduled for the start of the next school year, makerspace furniture needs to be purchased to allow for the proper lead time. Design work and purchasing procedures developed from prior projects including purchasing through national contracts, which ensures that the owner will get the specific products selected at the price negotiated through the national agencies' competitively leveraged solicited contracts were used.

Administration recommends issuing a purchase order in the amount of \$33,607.00 to Great Lakes Furniture Supply, Inc. of Holland, MI.

3. 10. For Action: H. H. Dow High Pool Repair (Cooper)

Approximately once every ten years the swimming pool at H.H. Dow High School needs to be resurfaced as part of the ongoing maintenance of the pool. The resurfacing is currently being scheduled for this July. The project has been bid with three companies responding. Administration recommends awarding the marcite recoating of the Dow High Pool to the low bidder, Advanced Pool Services, Inc. of Milford, MI for a total price of \$33,000.00.

3. 11. For Action: 2017-18 Budget Adjustment (Cooper)

**4. REQUESTS TO ADDRESS THE BOARD:**

4. 1. The following have requested to address the Board have been received:

<> Patti Peiffer has requested to address the Board regarding the Michigan Special Education Mediation Program.

<> Debra Mead has requested to address the Board regarding an MCESA classroom move.

**5. CURRICULUM, INSTRUCTION AND ASSESSMENT**

Study Committee Chair: Ms. Fredell; Staff Resource Person: Mr. Brutyn

5. 1. Curriculum, Instruction and Assessment Study Committee Minutes February 20, 2018 (Ms. Fredell, Chair)

**6. FINANCE, FACILITIES AND OPERATIONS**

Study Committee Chair: Mr. Frazee; Staff Resource Person: Mr. Cooper

6. 1. Finance, Facilities and Operations Study Committee Minutes March 5, 2018 (Mr. Frazee, Chair)

6. 2. For Information: Gifts totaling \$50,914.02

<> \$ 725.00 Adams Robotics Team support from FIRST Robotics Team Re-grant

<> \$ 500.00 art supplies for Midland High from Walmart

<> \$ 100.00 Update newspaper support for Dow High from Camille Nitschky, Angelheart Studio

<> \$ 400.00 Northeast Robotics Team support from Saginaw Community Foundation From Midland High Athletic Booster Club

<> \$ 6,125.00 entry fees for fall and winter sports

<> \$ 840.00 girls' basketball jerseys

<> \$ 3,000.00 cheer tumbling mat

<> \$ 1,400.00 wrestling mat sanitizing machine

<> \$ 3,000.00 video sharing subscription

<> \$ 2,590.02 athletic training supplies

<> \$ 3,309.00 cheer uniforms

From H. H. Dow High All Sports Boosters

<> \$ 240.00 coaches CAP training

- ◇ \$ 2,999.00 video sharing subscription
- ◇ \$ 2,000.00 hockey ice time
- ◇ \$ 1,200.00 equipment/supplies for football program
- ◇ \$ 1,000.00 supplies for boys' golf program
- ◇ \$ 175.00 coach of the year tennis workshop fees/expenses

From Jefferson Parent Advisory Committee

- ◇ \$ 400.00 Science Olympiad materials
- ◇ \$ 500.00 8th Grade reading auction prizes/decorations
- ◇ \$ 65.00 website subscription
- ◇ \$ 125.00 school party supplies
- ◇ \$ 500.00 Head-to-Head competition snacks

From Midland Area Community Foundation

- ◇ \$ 315.00 snow sculpture awards
- ◇ \$ 206.00 non-violence awareness program at Northeast

From Dow Chemical Company Foundation Donor Advised Fund at the Midland Area Community Foundation

- ◇ \$ 2,500.00 economic board games at Dow High
- ◇ \$ 1,500.00 freshman-senior mentor program at Dow High
- ◇ \$ 4,200.00 OZO bots for Midland High
- ◇ \$ 4,500.00 Phase 1 outdoor learning lab at Midland High
- ◇ \$ 4,000.00 Phase 2 outdoor learning lab at Midland High
- ◇ \$ 2,500.00 Phase 3 outdoor learning lab at Midland High

6. 3. For Action: Gifts totaling \$35,320.20

- ◇ \$ 5,000.00 support for GO GREEN Club at Dow High from the Dow Chemical Company Foundation Donor-advised Fund at the Midland Area Community Foundation
- ◇ \$ 5,000.00 for awards, transportation, music, services from Dow High Music Booster Club
- ◇ \$10,000.00 track and field equipment from Midland High Athletic Booster Club
- ◇ \$15,320.20 football uniforms from Midland High Athletic Booster Club

**7. HUMAN RESOURCES**

Study Committee Chair: Mr. McFarland; Staff Resource Person: Mr. Sharrow

7. 1. For Information: The Board and Staff extend their deepest sympathy to these families:

- ◇ Mr. Roy Wise, who passed away on February 12, 2018. Mr. Wise was a Business Education Teacher, Department Head and Co-op Coordinator. During his 23 years with MPS, he worked at both Midland and H. H. Dow High Schools, retiring in 1993.
- ◇ Mrs. Helen Zondlak, who passed away on March 6, 2018. Mrs. Zondlak was a kitchen assistant in the MPS food service department for 18 years, retiring in 1987.

7. 2. The following staff members announced their retirement effective as of these dates:

- ◇ Dixie Dent, Bus Driver, Transportation Department, June 14, 2018
- ◇ Terri Dulude, Teacher, Chestnut Hill, June 15, 2018
- ◇ Kay Emmons, Paraprofessional, Chestnut Hill, June 14, 2018
- ◇ Janet Greif, Administrator, Administration Center, August 31, 2018
- ◇ Bridget Hockemeyer, Principal, Central Park Elementary, June 30, 2018
- ◇ Jolene Laetz, Office Professional, Administration Center, June 29, 2018
- ◇ Mary M. Larson, Teacher, Chestnut Hill, June 15, 2018
- ◇ Rhonda Leasher, Teacher, Chestnut Hill, June 15, 2018
- ◇ Marty Legge, Teacher, Woodcrest, June 15, 2018
- ◇ Will Luzar, Teacher, Midland High, June 15, 2018

- <> Michelle Dodge Meitler, Teacher, Northeast, June 15, 2018
- <> Nancy Metz, Teacher, Woodcrest, June 15, 2018
- <> Judy Morin, Teacher, Jefferson, June 15, 2018
- <> Lori Murphy, Teacher, Northeast, June 15, 2018
- <> Mark Pickering, Teacher, HH Dow High, June 15, 2018
- <> Amy Slabaugh, Teacher, Plymouth, June 15, 2018
- <> Kolleen Smith, Teacher, Chestnut Hill, June 15, 2018
- <> Coreen Thompson, Teacher, HH Dow High, June 15, 2018
- <> Lynn Tolfa, Teacher, Woodcrest, June 15, 2018
- <> Bernadette M. Wood, Teacher, Northeast, June 15, 2018
- <> Brian P. Zimmerman, Social Worker, Special Services, June 30, 2018

**8. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

8. 1. For Information: Letter from the Board of Education to:
- <> Governor's Highway Safety Association Ford Grant
  - <> Two Anonymous Donors
  - <> Indiana University
  - <> Michigan Youth Arts
  - <> Target Field Trips Scholarship America
  - <> HH Dow High All Sports Boosters
  - <> Jefferson Parent Advisory Committee

**9. SCHEDULED ACTIVITIES--FOR INFORMATION**

The following is a listing of scheduled meetings or activities of the Board of Education for 2018. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:

- <> April 16, 2018      (*Budget Workshop 6:30; Regular Meeting 7:00\**)
- <> May 21, 2018
- <> June 11, 2018
- <> June 25, 2018
- <> July 16, 2018
- <> August 20, 2018
- <> September 17, 2018
- <> October 15, 2018
- <> November 19, 2018
- <> December 17, 2018      (\*or immediately following Budget Workshop)

**10. STUDY DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10. 1. Hearing from Board Members
10. 2. Announcements from Superintendent Sharrow

**11. ADJOURNMENT**