

MIDLAND PUBLIC SCHOOLS

BOARD OF EDUCATION REGULAR MEETING AGENDA

January 15, 2018

Mission: *The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.*

Regular monthly meetings are held at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan, at 7 p.m. with adjournment not later than 9:30 p.m. except by unanimous approval otherwise.

This meeting is a meeting of the Midland Public Schools' Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. **CALL TO ORDER: ROLL CALL** (*Because the Organizational Meeting began at 7:00 p.m., this Regular Meeting of the Board of Education will begin immediately following the Organizational Meeting*)

Board of Education:

___ President Singer	___ Member Baker
___ Vice President Brandstadt	___ Member Blasy
___ Secretary McFarland	___ Member Fredell
___ Treasurer Frazee	

Central Staff:

Superintendent Sharrow
Associate Superintendents Brutyn, Cooper, Greif

2. **CONSENT AGENDA**

2. 1. Approval of the Meeting Minutes from the December 18, 2017 Regular Meeting.
2. 2. The following persons are recommended for employment for the 2017-18 school year:
 - ◇ Marci Adams, 1.0 Elementary Teacher
 - ◇ Marissa Precour, .5 Occupational Therapist
2. 3. The following staff members have announced their resignation effective as of these dates:
 - ◇ Marnie Malacara, Supervisor Special Services, January 12, 2018
 - ◇ Chris McCaw, Mechanic, Facilities Department, January 17, 2018
 - ◇ Mr. Mike Streeter, Electrician, Facilities Department, January 12, 2018
2. 4. Approval of the payment of the school system's bills for the month of November 2017, as listed in the check registers prepared by Ms. Holderby, in the total amount of \$5,546,738 is recommended. The distribution of obligations by fund is included in the documentation.
2. 5. Legal Invoices for Payment
Approval is requested to authorize the following legal payments:
 - ◇ Thrun Law Firm, PC, \$2,200.00, January 3, 2017, Annual Retainer Fee
 - ◇ Thrun Law Firm, PC, \$1,578.99, December 21, 2017, Professional Legal Fees

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD

3. 1. For Information: January Shining Stars (Sharrow)
3. 2. For Information: Alden B. Dow Home and Studio Partnership with Midland Public Schools
Craig McDonald, Executive Director, the Alden B. Dow Home and Studio
Marilyn Brooks, Volunteer, Alden B. Dow Home and Studio
Tom Venman, Retired MPS teacher
Mary Zeitler, Teacher, Jefferson Middle School
Marybeth Rodriguez, Teacher, Northeast Middle School
Students from Jefferson Middle School and H. H. Dow High School
3. 3. For Information: Michigan Science Teaching and Assessment Reform (Mi-STAR)
Christie Gayheart, Teacher Leader and Jefferson Science Teacher
Jennifer Lenon, Teacher Leader and Learning Coach
Carman Kessler, Northeast Middle School Science Teacher
Robin Allen, Northeast Middle School Science Teacher
3. 4. For Information: Board of Education Recognition Month (Sharrow)
3. 5. For Action: NEOLA Fall 2017 Policy Revisions (Sharrow)
Due to changes in Federal and State law, government regulations and school practices, revisions to the following Board policies are requested: 1421, 1439, 2414, 2418, 3121, 3139, 4121, 4139, 6320, 6325, 7540.03, 7540.04, 7540.05, 7540.06, 8142, 8321, 9150
3. 6. For Action: Graduation Supply and Class Ring Provider Procedure Changes (Sharrow)
Administration is seeking Board approval for the following procedural changes to graduation supply/class ring providers:
<> Class ring providers will not be given access to MPS students/parents in our school facilities
<> MPS high school principals will acquire multiple quotes for graduation supplies annually before purchasing supplies
3. 7. For Action: Board Room AV Upgrade (Cooper)
Midland Public Schools received a grant from the City of Midland to keep MPS-TV operational for the next five years. Phase 1 has already been completed. Phase 2 involves upgrades to the TV, sound and projection capabilities in the Administration Center Board Room. Bids were accepted for audio hardware, software upgrades and updating/replacing of equipment. Administration recommends issuing a purchase order to the low bidder, Advanced Lighting & Sound of Troy, Michigan, for \$38,913 which includes alternates 2, 3, and 4. This purchase will be funded from the City of Midland grant (\$33,000) with the remaining amount coming from the general fund.
3. 8. For Action: Bond Construction Bids -- Administration recommends approval of the following, which are part of the Bond Projects utilizing Series 1 Bonds (Sharrow)
 3. 8. 1. Asbestos Abatement at Siebert and Chestnut Hill Elementary Schools
Bids were accepted for asbestos abatement work by NOVA Environmental as part of the construction/renovation activities at Chestnut Hill and Siebert Elementary Schools. The proposed projects involve the removal of pipe and pipe fitting insulation, windows and doors, flooring, plaster, caulks and other miscellaneous materials. There was a single bid received. NOVA reported that four contractors were at the project walk through, but after bid close, three reported that the work and schedule would not fit their current summer work load so they did not submit bids. Based on the abatement work completed for the district in 2016 and 2017 by

the single bidder, Quality Environmental Services, and that the bid was in line with similar work completed last year, NOVA believes the bid is very competitive and recommends acceptance. Administration recommends issuing a purchase order to the low bidder, Quality Environmental Services, Inc. out of Gladwin, Michigan, for \$254,359.

3. 8. 2. Furniture Purchase for Plymouth Elementary Makerspace

With the projected opening of the new makerspace at Plymouth Elementary scheduled for an April/May window, makerspace furniture needs to be purchased to allow for the proper lead time. Design work and purchasing procedures developed from prior projects, including purchasing through national contracts, which ensures that the owner will get the specific products selected at the price negotiated through the national agencies' competitively leveraged solicited contracts were used. Administration recommends issuing a purchase order in the amount of \$30,927.60 to Great Lakes Furniture Supply, Inc. of Holland, MI.

4. REQUESTS TO ADDRESS THE BOARD:

Mr. Mark Hackbarth, Midland City Education Association President, requested to address the Board with regard to Board Appreciation Month.

5. ADMINISTRATIVE SERVICES

Study Committee Chair: Ms. Baker; Staff Resource Person: Mr. Sharrow

5. 1. Administrative Services Study Committee Minutes January 4, 2018 (Ms. Baker, Chair)

6. CURRICULUM, INSTRUCTION AND ASSESSMENT

Study Committee Chair: Ms. Singer; Staff Resource Person: Mr. Brutyn

6. 1. For Action: Major Change Proposals

Seven Major Change Proposals were presented for consideration on December 18:

<> Middle School Social Studies Name Change

<> Algebra II Name Change

<> Project Lead the Way: Secondary Course Pathway

<> Middle School Science: Mi-STAR

<> High School Biology: Carbon Time

<> High School Social Studies: Global Topics

<> IB Visual Arts

The cost of each proposal includes all anticipated expenses such as curriculum development, staff development, and staff or student materials. Expenses for the total implementation are described in the Major Change Proposal, which is available in the office of the associate superintendent or from the proposer. If these proposals are accepted, the changes will be incorporated into the student enrollment procedures for the 2018-19 school year. Upon approval, the implementation of these changes will be dependent upon the budget.

7. FINANCE, FACILITIES AND OPERATIONS

Study Committee Chair: Mr. Frazee; Staff Resource Person: Mr. Cooper

7. 1. Finance, Facilities and Operations Study Committee Minutes January 8, 2018 (Mr. Frazee, Chair)

7. 2. For Information: Gifts totaling \$1,683.33.

<> \$ 383.33 Battle of the Books materials from Siebert PTO

<> \$ 300.00 classroom books from Chestnut Hill PTO

<> \$ 400.00 Food service scholarships from Ken Burns Septic LLC

From the FIRST--Great Lakes Bay Region

- <> \$ 200.00 for Support for Adams FIRST Lego League Team #8363
- <> \$ 400.00 for Support for Woodcrest FIRST Lego League Teams #34058 & 30505

7. 3. For Action: Gifts totaling \$400,000.00
- <> \$150,000.00 from The Charles J. Strosacker Foundation in support of the STEM Strategic Plan
 - <> \$250,000.00 from the Rollin M. Gerstacker Foundation in support of the STEM Strategic Plan

8. HUMAN RESOURCES

Study Committee Chair: Mr. McFarland; Staff Resource Person: Mr. Sharrow

8. 1. Human Resources Study Committee Minutes from January 5, 2018 (Mr. McFarland, Chair)
8. 2. For Information: The Board and Staff extend their deepest sympathy to these families:
- <> Ms. Shirley James, who passed away on December 14, 2017. Ms. James was a bus driver in the Transportation Department for 21 years, retiring in 2006
 - <> Ms. Eloise Lund, who passed away on December 19, 2017. Ms. Lund was a teacher with Midland Public Schools for 24 years, retiring in 1975. Ms. Lund received several awards while at MPS, one being the Gerstacker Teacher Proficiency Award in 1963.
8. 3. The following staff member announced his retirement effective as of this date:
- <> Gary Siebert, Computer Technician, Skilled Trades, August 31, 2018

9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

9. 1. For Information: Letter from the Board of Education to:
- <> H. H. Dow High All Sports Boosters
 - <> H. H. Dow High Music Boosters
 - <> Jefferson Parent Advisory Committee
 - <> Poznak Dyer Kanar Garchow Schefsky PLC
 - <> FIRST in Michigan
 - <> Northeast Booster Club
 - <> Midland Area Community Foundation
 - <> County of Midland/MACF/Bergstein Fund
 - <> Mrs. Cheryl Potter
 - <> Mr. and Mrs. John Duff
 - <> Dr. Paul Hunt, Michigan State University
 - <> Woodcrest Elementary/Mr. Jeff Pennex
 - <> Woodcrest Elementary PTO
 - <> Meemic Foundation

10. SCHEDULED ACTIVITIES--FOR INFORMATION

The following is a listing of scheduled meetings or activities of the Board of Education for 2018. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:

- <> January 15, 2018 (*Organizational & Regular Meetings*)
- <> February 19, 2018
- <> March 19, 2018
- <> April 16, 2018 (*Budget Workshop 6:30; Regular Meeting 7:00**)
- <> May 21, 2018
- <> June 11, 2018
- <> June 25, 2018
- <> July 16, 2018

- <> August 20, 2018
- <> September 17, 2018
- <> October 15, 2018
- <> November 19, 2018
- <> December 17, 2018 (*or immediately following Budget Workshop)

11. STUDY DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

- 11. 1. Hearing from Board Members
- 11. 2. Announcements from Superintendent Sharrow

12. ADJOURNMENT