

MIDLAND BOARD OF EDUCATION

AGENDA

June 13, 2016

Mission: *The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.*

Regular monthly meetings are held at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan, at 7 p.m. with adjournment not later than 9:30 p.m. except by unanimous approval otherwise.

This meeting is a meeting of the Midland Public Schools' Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

Board of Education:

- ___ President Brandstadt
- ___ Vice President Singer
- ___ Secretary McFarland
- ___ Treasurer Wasserman
- ___ Member Baker
- ___ Member Frazee
- ___ Member Gorton

Central Staff:

- Mr. Sharrow, Superintendent
- Mr. Cooper, Associate Superintendent: Finance/Facilities/Operations
- Mr. Brutyn, Associate Superintendent: Curriculum/Instruction/Assessment

2. CONSENT AGENDA

2. 1. Approval of the Meeting Minutes from the May 16, 2016 Regular Meeting.
2. 2. The following staff members have announced their resignation effective as of the date indicated:
 - ◇ Margot A. Angus, Paraprofessional, Carpenter Street School, June 16, 2016
 - ◇ Wendy Franz, Paraprofessional, Science Center, June 16, 2016
 - ◇ Amy Neale-Cox, Paraprofessional, H. H. Dow High, May 31, 2016
 - ◇ Denise Schember, Paraprofessional, Plymouth Elementary, May 26, 2016
2. 3. The following tenure teacher has requested a leave of absence for the 2016-17 school year: Amy Guenther
2. 4. Teachers Attaining Tenure Status
Mrs. Caitlin Bradfield, Ms. Hilarie Huschke, Mr. Corey Pawlak and Ms. Kelli Waun have successfully completed their probationary period at the end of the current school year and are recommended for legal tenure status effective at the start of the 2016-17 school year.
2. 5. The following books were presented for the 28-day period of examination on May 16.
 - ◇ This book will be used for Geometry A: *Geometry*
Authors: Larson & Boswell; Publisher: Big Ideas Learning; Copyright: 2015

<> This book will be used for Geoscience A: *Earth Science*

Authors: Tarbuck & Lutgens; Publisher: Pearson Education; Copyright: 2015

The administration recommends approval of these books. If approved, these purchases are contingent on the available funding as approved in the 2016-17 budget.

2. 6. Dow High Tennis Court Crack Repair

Goddard Coatings Company of Pontiac, Michigan was the only bidder for the H. H. Dow High Tennis Court Crack Repair project. They have previously done installation and repair work on the tennis courts throughout the district. Work will include filling cracks, patching center anchors, grinding buckling asphalt, touch up color and striping over repairs. The base bid was \$10,420, but we are accepting the voluntary alternate of a \$2,000 deduct to omit the exterior fence posts from the scope of work. The administration recommends issuing a purchase order to Goddard Coatings for \$8,420. This will be funded through the Sinking Fund.

2. 7. A State Bid was accepted for an Exmark Lawn Mower with Adjustable Deck. Approval is requested to issue a purchase order for \$11,188 to Gene's Power Equipment of Coleman, MI. This mower will primarily be used for athletic fields and as a backup mower for the larger mowers in the event one breaks down.

2. 8. Bids have been accepted, and a tabulation is provided for district Integrated Pest Management. The administration recommends issuing a purchase order to the low bidder, Orkin, of Saginaw, MI. for the amount of \$7,430.40 for the 2016-2017 school year. Funding for this service is included in the Facilities and Maintenance budget.

2. 9. Approval of the payment of school system's bills for the month of April 2016, as listed in the check registers prepared by Ms. Holderby, in the total amount of \$8,624,666 is recommended. The distribution of obligations, by fund, is included in the documentation.

2. 10. Legal Invoices for Payment

Approval is requested to authorize the following legal payments:

<> Poznak Dyer Kanar Garchow Schefsky PLC, \$145.00, May 27, 2016, Professional Legal Fees

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR INFORMATION

3. 1. June Shining Stars (Sharrow)

3. 2. Presentation of 2016-17 General Operating Budget (Cooper)

3. 3. Public Hearing of 2016-17 General Operating Budget (Brandstadt)

4. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR ACTION

4. 1. Approval of Summer Tax Rate (Cooper)

The Board of Education must certify the tax rate that is to be levied in the summer of 2016 on the property of the school district, which is within the City of Midland.

Administration recommends approval of the attached resolution.

4. 2. Michigan High School Athletic Association (M. Sharrow)

The Michigan Attorney General ruled in 1977 that the Michigan High School Athletic Association (MHSAA) is a private organization, and therefore, cannot be delegated governmental authority to regulate public school athletics. However, a school district may join the Association and may adopt the Association's rules as its own. The school district must then accept the responsibility to enforce these rules in the district. The Midland secondary schools have long been members of the MHSAA.

A copy of the minutes of the May 2016 meeting of the Representative Council of the MHSAA, which provides information on athletic changes for the 2016-17 school year, has also been provided. The administration recommends that the Board

<> Approve membership in the MHSAA for the four Midland Public Schools' secondary schools again in 2016-17.

<> Adopt the rules of the MHSAA as published in its current HANDBOOK and qualifications as published in the Bulletin with above changes, to govern athletic competitions in the Midland Public Schools in 2016-17.

<> Accept the responsibility of enforcing these rules for the Midland Schools. A formal resolution embodying these recommendations is attached. A roll call vote of the Board will be taken; the Board's secretary is authorized to sign the resolution if approved.

4. 3. Meal Magic Suite Purchase (Cooper)

In order for the MPS Food Services Department to operate more efficiently, an area identified for improvement is the current software (which forces extensive manual and redundant work) used to administer MPS food services. The MPS food service, finance and technology departments have been researching other viable software programs. It has been determined that Meal Magic is the preferred software by many districts in Michigan (including other Chartwells locations). Administration recommends the purchase of the Meal Magic Suite (which includes Meal Magic, Send Money to School, and LunchApp) from Meal Magic Corporation of Grand Haven, Michigan for \$9,770.

4. 4. Superintendent Contract Renewal (Brandstadt)

5. **REQUESTS TO ADDRESS THE BOARD:** No hearings have been requested.

6. **CURRICULUM, INSTRUCTION AND ASSESSMENT**

Study Committee Chair: Lynn Baker; Staff Resource Person: Mr. Brutyn

6. 1. District/School Improvement Plans

In compliance with Public Act 335, the District School Improvement Committee reviewed and gave feedback on each of the Building School Improvement Plans and the District Improvement Plan. These plans describe the strategies that each building will implement to move toward 100% student proficiency.

The law requires the Board to approve the District Plan and each of the Building Plans. These plans will be brought to the Board for action at the July 18, 2016 meeting.

6. 2. The following books are being presented for the 28-day period of examination. These books are available for review at the office of Curriculum and Instruction.

This book will be used for IB AP Advanced Biology:

<> *Oxford IB Diploma Programme Biology Course Companion*

Authors: Allott, Mindorff; Publisher: Oxford University Press; Copyright: 2014

These books will be used for English 9 and 9A:

<> *The Absolutely True Diary of a Part-Time Indian*

Author: Sherman Alexie; Publisher: Little Brown Publisher; Copyright: 2009

<> *The Book Thief*

Author: Markus Zusak; Publisher: Knopf Publishing; Copyright: 2007

<> *I Am Malala*

Author: Malala Yousafzai; Publisher: Back Bay Books; Copyright: 2015

These books will be used for IB 20th Century World Topics:

<> *Access to History: Rights & Protest*

Author: Michael Scott-Baumann; Publisher: Hodder Publishing; Copyright: 2015

<> *Access to History: Causes & Effects of 20th Century Wars*

Author: Sarah Webb; Publisher: Hodder Publishing; Copyright: 2015

7. FINANCE, FACILITIES AND OPERATIONS

Study Committee Chair: Gerald Wasserman; Staff Resource Person: Mr. Cooper

7. 1. Finance, Facilities and Operations (FFO) Study Committee Minutes from June 7, 2016.
(Mr. Wasserman)
7. 2. For Information: Gifts totaling \$15,406.73
 - <> \$ 300.00 for Think! Energy Program at Adams from the National Energy Foundation
 - <> \$ 100.00 for Eastlawn field trip and supplies from Mr. & Mrs. Calvin Goeders
 - <> \$1,752.82 for spring tournament entry fees from Midland High Athletic Booster Club
From Jefferson Parent Advisory Committee (JPAC)
 - <> \$ 450.00 for weather balloon
 - <> \$ 114.00 for replacement books
From H. H. Dow High School All Sports Boosters
 - <> \$1,121.60 for tennis team supplies
 - <> \$2,000.00 for golf supplies for girls' and boys' programs
 - <> \$2,638.48 for boys' soccer uniforms
 - <> \$ 822.13 for equipment for boys' and girls' track
From Midland Kiwanis Foundation
 - <> \$4,725.00 for Eastlawn SMEK student tuition
 - <> \$ 549.90 for Adams music equipment
From Midland Area Community Foundation
 - <> \$ 277.60 for individual white boards for HH Dow High classroom
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7. 3. For Action: Gifts totaling \$41,900
 - <> \$25,000.00 from the Rollin M. Gerstacker Foundation for the Distinguished Service Award Program
 - <> \$16,900.00 from the Plymouth Elementary PTO for classroom supplies, field trips, classroom magazines, office supplies, etc.

8. HUMAN RESOURCES

Study Committee Chair: Scott McFarland; Staff Resource Person: Mr. Sharrow

8. 1. Mrs. Carol Hopkins, Office Professional in the Juvenile Care Center and Special Services Department has announced her retirement effective June 24, 2016.

9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

9. 1. For Information: Letter from the Board of Education to:
 - <> Jefferson Parent Advisory Committee
 - <> Midland Area Community Foundation
 - <> H. H. Dow High All Sports Boosters
 - <> Mr. Jeff Pennex, Woodcrest Elementary
 - <> Mrs. Barbara T. Gehring
 - <> Mi Transition Services Associates, Inc.
 - <> Northwood University
9. 2. For Information--Letters to the Board of Education from:
 - <> FOIA request from Margie Lamas regarding post high school degrees and/or certifications for two MPS employees.
 - <> FOIA request from Margie Lamas for annual income, benefits, annuities from Midland Public Schools for two MPS employees.

10. SCHEDULED ACTIVITIES--FOR INFORMATION

The following is a listing of scheduled meetings or activities of the Board of Education. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:

- <> June 27, 2016
- <> July 18, 2016
- <> August 15, 2016
- <> September 19, 2016
- <> October 17, 2016
- <> November 21, 2016
- <> December 19, 2016

11. STUDY DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

- 11. 1. Hearing from Board Members
- 11. 2. Announcements from Superintendent Sharrow

12. CLOSED SESSION

- 12. 1. Midland Federation of Paraprofessionals Negotiations Discussion

13. ADJOURNMENT