

MIDLAND BOARD OF EDUCATION

AGENDA

March 21, 2016

Mission: *The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.*

Regular monthly meetings are held at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan, at 7 p.m. with adjournment not later than 9:30 p.m. except by unanimous approval otherwise.

This meeting is a meeting of the Midland Public Schools' Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

Board of Education:

- ___ President Brandstadt
- ___ Vice President Singer
- ___ Secretary McFarland
- ___ Treasurer Wasserman
- ___ Member Baker
- ___ Member Frazee
- ___ Member Gorton

Central Staff:

- Mr. Sharrow, Superintendent
- Mr. Cooper, Associate Superintendent: Finance/Facilities/Operations
- Mr. Brutyn, Associate Superintendent: Curriculum/Instruction/Assessment

2. CONSENT AGENDA

2. 1. Approval of the Regular Meeting Minutes from February 22, 2016.
2. 2. The following staff members have announced their resignation effective as of the date indicated:
 - ◇ Coreen Daniels, Teacher, Personal Leave, March 14, 2016
 - ◇ Nicole Richard, Paraprofessional, Transportation Department, April 15, 2016
 - ◇ Matthew J. Samocki, Assistant Principal, H. H. Dow High School, March 18, 2016
2. 3. Marissa Pool is recommended for employment as a 1.0 Special Education Teacher at Northeast Middle School effective March 21, 2016.
2. 4. Food Service Equipment Purchase
Administration recommends the purchase of serving line equipment for both H. H. Dow High School and Midland High School. The recommended serving lines for purchase at both schools consist of various components such as utility serving counters, heated shelf food warmers, and hot and cold food serving counters. These serving lines require some assembly and will replace older or nonworking current serving lines. Bids were requested and received. Administration recommends the low bidder, Stafford-Smith, Inc. of Bay City, Michigan, for the H. H. Dow High serving line for a total of \$24,131. Stafford-

Smith, Inc. is also recommended for the Midland High serving line for a total of \$22,548. While Stafford-Smith, Inc. is not the low bidder for Midland high serving line, it is the lowest in-state bidder and is readily available for the assembly and any possible installation issues. Food service funds will be used for these two purchases.

2. 5. Summer Wage Rates

Approval of the 2016 Summer Wage Rates for teachers employed for summer school, curricular study or other extended services.

2. 6. Yeo & Yeo Audit Renewal

Submitted herewith is a letter from the Board's auditors, Yeo & Yeo, P.C., outlining the firm's plans and procedures for auditing the district's books for the 2015-16 school year. Yeo & Yeo was selected three years ago following a request for proposal that was issued on behalf of local districts by the Clare-Gladwin Regional Education Service District. Based on the preliminary figures from Yeo & Yeo, the estimated fee will be \$27,400 including one major program as part of the single audit. Yeo & Yeo has been the Board's auditors since 1972-73.

The total fees for the audits for the last five years have been:

2010-11 \$28,775 (Federal recovery programs required additional testing)

2011-12 \$26,660

2012-13 \$25,600

2013-14 \$26,200

2014-15 \$26,800

2. 7. Legal Invoices for Payment

Approval is requested to authorize the following legal payments:

<> Thrun, \$1,416.00, January 28, 2016, Professional Legal Fees

<> Lusk Alberton, \$196.00, March 2, 2016, Professional Legal Fees

<> Secrest Wardle, \$667.99, March 8, 2016, Professional Legal Fees

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR INFORMATION

3. 1. March Shining Stars (Sharrow)

3. 2. Health Care Technology 2 Program Presentation (Scott Cochran, Curriculum Specialist; Colleen Markel, MidMichigan Health; Jennifer Duncan, Delta College)

4. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR ACTION

4. 1. Administration recommends Board approval of the 2016-17 school year calendar, recently ratified as a Letter of Agreement by the Midland City Association. The calendar features a starting date for classes of September 6, 2016 and a final day of school of June 15, 2017, with 180 days of instruction.

5. REQUESTS TO ADDRESS THE BOARD: No hearings have been requested.

6. CURRICULUM, INSTRUCTION AND ASSESSMENT

Study Committee Chair: Lynn Baker; Staff Resource Person: Mr. Brutyn

6. 1. Curriculum, Instruction and Assessment (CIA) March 14, 2016 Study Committee Minutes (Mrs. Baker, Chair)

6. 2. Staff Development Proposals for information

The District Staff/Curriculum Development Committee recommends 16 proposals for your consideration. All proposals were reviewed and prioritized by the

Committee. Following the 28-day period of public input, they will be recommended for approval on April 18, 2016. Approval of these projects will set the focus for staff and curriculum development for the school year 2016-17. If approved, these proposals will be implemented based on the available funding as approved in the 2016-17 budget:

- ◇ PYP Collaboration Phase 1, \$10,484
 - ◇ PYP Collaboration Phase 2, \$7,121
 - ◇ Assessment Alignment and Review of Report Card Changes, \$5,041
 - ◇ Elementary Science Alignment, \$4,593
 - ◇ Michigan Academic Standards, \$7,289
 - ◇ K-12 Michigan Science Standards Phase 1, \$17,838 .
 - ◇ 2 Physics, \$3,657
 - ◇ Northeast Staff Development, \$14,848
 - ◇ Middle School Math, \$5,342
 - ◇ .2 Algebra / MHS, \$3,664
 - ◇ High School Math Review, \$5,342
 - ◇ IB 20th Century Topics, \$2,585
 - ◇ 7th Grade Social Studies, \$5,891
 - ◇ Google Apps for Education Training, \$39,535
 - ◇ Illuminate DnA Training, \$20,264
 - ◇ Instructional Consultation Teams, \$3,894
- Total: \$157,388.

7. FINANCE, FACILITIES AND OPERATIONS

Study Committee Chair: Gerald Wasserman; Staff Resource Person: Mr. Cooper

7. 1. Finance, Facilities and Operations (FFO) Study Committee Minutes from March 14, 2016. (Mr. Wasserman, Chair)
7. 2. For Information: Gifts totaling \$20,169.79
 - ◇ \$ 2,500.00 for tools for Building Trades and Welding Classes at MHS by Home Builders Association of Midland
 - ◇ \$ 2,454.00 for HUDL video sharing subscription by MHS Athletic Booster Club
 - ◇ \$ 300.00 for athletic activity fee student scholarships by an anonymous donor
 - ◇ \$ 1,696.00 for teacher wish list items by Woodcrest PTO
 - ◇ \$2,999.00 for HUDL video sharing subscription from H. H. Dow High All Sports Boosters

From Jefferson Parent Advisory Committee (JPAC)

 - ◇ \$ 40.00 for math supplies
 - ◇ \$ 1,000.00 for drama program support
 - ◇ \$ 307.62 for Spanish magazine subscription
 - ◇ \$ 100.00 for student personal needs support
 - ◇ \$ 125.99 for language arts technology
 - ◇ \$ 1,200.00 for support with athletic expenses

From Midland Area Community Foundation

 - ◇ \$ 78.64 for non-violence activity support at MHS and DHS
 - ◇ \$1,791.54 for classroom materials from Eastlawn Art Endowment Fund
 - ◇ \$2,939.00 for MHS athletic fees student aid from Mary E. McIntyre Memorial Athletic Fund
 - ◇ \$1,000.00 for MHS boys' basketball from Dow Chemical communityGives Fund
 - ◇ \$1,638.00 for MHS at-risk youth incentive program from the Kennylou Wold Educational Endowment Fund

- 7. 3. For Action: Gifts totaling \$5,000.00
 - <> \$ 5,000.00 for Midland High Robotics team supplies from Lubrizol Corporation

8. HUMAN RESOURCES

Study Committee Chair: Scott McFarland; Staff Resource Person: Mr. Sharrow

- 8. 1. The Board and staff extend their deepest sympathy to the families of:
 - <> Marion Klingbail Case, who passed away on February 24. Ms. Case was the Lead Secretary at Jefferson Intermediate School for 22 years, retiring in 1990.
 - <> Helen Ward, who passed away on February 27. Ms. Ward was the School Secretary at Eastlawn Elementary for 12 years, retiring in 1982.
- 8. 2. The following staff member has announced her retirement:
 - <> Ms. Pamela Kastl, Principal, H. H. Dow High School, effective June 30, 2016

9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

- 9. 1. For Information: Letter from the Board of Education to:
 - <> Contemporary Review Club
 - <> Midland Chemics Wrestling Association
 - <> H. H. Dow High Music Booster Club
 - <> Midland Area Community Foundation
 - <> FIRST--Great Lakes Bay Region
- 9. 2. For Information--Letters to the Board of Education from FOIA request from SmartProcure for electronic purchasing records from 12-16-2015 to current.

10. SCHEDULED ACTIVITIES--FOR INFORMATION

The following is a listing of scheduled meetings or activities of the Board of Education. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:

- <> April 18, 2016 (Budget Workshop)
- <> May 16, 2016
- <> June 13, 2016
- <> June 27, 2016
- <> July 18, 2016
- <> August 15, 2016
- <> September 19, 2016
- <> October 17, 2016
- <> November 21, 2016
- <> December 19, 2016

11. STUDY DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

- 11. 1. Hearing from Board Members
- 11. 2. Announcements from Superintendent Sharrow

12. ADJOURNMENT

