

# Minutes of Regular Meeting

June 8, 2015

## The Board of Education Midland Public Schools

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A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, June 8, 2015, beginning at 7:00 PM in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

### 1. CALL TO ORDER: ROLL CALL

**Board Members Present:** President Wasserman, Vice President Brandstadt, Treasurer Singer, Secretary Baker, Member Frazee, Member Gorton

**Board Members Absent:** Member McFarland

**Central Staff Present:** Superintendent Sharrow, Assistant Superintendent Verlinde, Associate Superintendent Cooper, Associate Superintendent Brutyn

16 audience members were present for this meeting.

### 2. CONSENT AGENDA

Singer/Gorton moved for approval of consent agenda items.

2. 1. Approval of the Meeting Minutes from the May 18, 2015 Regular Meeting
2. 2. The following staff members announced their resignation effective as of the dates indicated:
  - ◇ David Abbott, Teacher, Midland High, June 11, 2015
  - ◇ Carol Brown, Paraprofessional, H. H. Dow High, June 10, 2015
  - ◇ Janet Greif, Principal, Midland High, June 30, 2015
  - ◇ Leslie Haydanek, Paraprofessional, Siebert Elementary, June 10, 2015
  - ◇ Ashley Reinhardt, Paraprofessional, H. H. Dow High, May 22, 2015
  - ◇ Chelsea N. Schmidt, Spanish Teacher, Carpenter Elem., June 11, 2015
  - ◇ Mallarie Wood, Paraprofessional, Woodcrest Elementary, June 10, 2015
2. 3. These tenure teachers requested a leave of absence for the 2015-16 school year: Coreen M. Daniels, Amy Guenther, Christine M. Johnson, Meredith LeBaron, Jennifer Suarez
2. 4. Amy Denay has successfully completed her probationary period at the end of the 2014-15 school year and was recommended for legal tenure status effective at the start of the 2015-16 school year.
2. 5. Workers Compensation Insurance: The school district's two-year service contract with CMI, a York Risk Services Company, (formerly Citizens Management Inc.), of Howell, Michigan, expires on June 30, 2015.
  - CMI supervises claims payments, conducts claims investigations and

provides assistance in filing reports and statistical data with the State of Michigan.

An employer must have a contract with an excess insurance agency in order to provide self-insured coverage for workers' compensation claims. Last year the district approved a one-year contract with Midwest Employers for an annual premium of \$40,023.

CMI requested bids on our behalf for the renewal of the excess insurance coverage and Midwest Employers from Chesterfield, MO provided the only bid of \$40,023 (annual premium) and \$36,021 (minimum premium). Midwest has an A+ rating (Superior). The coverage they are providing has a \$400,000 specific retention as well as \$1,369,034 aggregate retention (deductible).

The administration recommended approval of a two-year contract with Midwest Employers to provide excess workers' compensation coverage for the period July 1, 2015 through June 30, 2017.

There was also an estimated annual premium of \$11,280 for the TPA annual service fee which included claims administration and managed care cost review by CMI. The premium was estimated because it was based on the district's total actual payroll for each of the two years.

The administration recommended approval of a two-year contract with CMI and Midwest Employers to provide workers' compensation coverage for the period July 1, 2015 through June 30, 2017.

2. 6. Approval of the payment of school system's bills for the month of April, 2015, as listed in the check registers prepared by Ms. Laux, in the total amount of \$6,916,249 was recommended. The distribution of obligations, by fund, was included in the documentation.

2. 7. Legal Invoices for Payment

Approval was requested to authorize payment for the following invoices:

- ◇ Thrun, \$ 2,233.40, May 30, 2015, Professional Legal Fees
- ◇ Thrun, \$85,556.08, May 21, 2015, Professional Fees Related to Series 1 School Building and Site Bonds

Motion carried unanimously.

### **3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR INFORMATION**

3. 1. Mr. Sharrow recognized the two June Shining Star employees. These staff members were recognized for doing an outstanding job and going above and beyond to make Midland Public Schools a better place for students.
  - ◇ Mark Hackbarth, Teacher at Jefferson Middle School
  - ◇ Tracy Toskey, Information Systems Analyst at the Administration Center
3. 2. Mr. Cooper Presented the 2015-16 General Fund Budget. Michigan Public Act 621 of 1978, the "Uniform Budgeting Act," requires all local governments to adopt balanced budgets, in a format specified by the state, before July 1 of each year. Mr. Cooper shared historical budget information.

### 2015-16 Budget Using Executive Proposal Figures

Anticipated general fund revenue:	\$78,409,105
Anticipated expenditures:	\$80,044,649
Anticipated spendable fund balance on June 30, 2015:	\$ 6,667,458
Anticipated shortfall on June 30, 2016:	\$ 835,097
Spendable fund balance going into 2015-16:	\$5,832,361
% of Expenditures Available in Spendable Fund Balance:	7.3%

#### Major Revenue Assumptions:

• Blended count anticipated enrollment (down 106 students)	7,629
• 2015-16 Foundation allowance (per pupil)	\$8,291
• Performance incentive/best practices aid eliminated (per pupil)	-\$80
• Categorical offset \$35 payment to guarantee net increase (per pupil)	\$25
• % of Foundation allowance funding Local	34.9%
• % of Foundation allowance funding State	64.7%
• Midland County taxable value is up approximately	1.1%
• SE Medicaid reimbursement decreased	\$667,000

#### Major Expenditure Assumption Highlights:

- Balance our budget process/bond technology purchases savings \$700,000
- Increase for all health-related benefits 1.0%
- Teaching staff full-time equivalency (FTE) reduced 12.2
- No wage scale adjustments
- Various affiliated and nonaffiliated employee groups compensation reductions are reflected in this budget
- Staffing patterns reflect the continuous process of evaluating vacancies and reducing whenever possible (most of the decreases covered by attrition)

If the final version of the State School Aid Act is different from this proposed budget, we recognize we may need to amend this budget in the fall.

Administration will seek Board Action on the 2015-16 Budget on Monday, June 22, 2015.

3. 3. President Wasserman declared the PUBLIC HEARING for the 2015-16 General Operating Budget opened and requested public feedback on the proposed budget:

No one requested to address the Board of Education.

President Wasserman declared the PUBLIC HEARING for the 2015-16 General Operating Budget closed.

#### **4. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR ACTION**

4. 1. Singer/Baker moved to approve the recommendation of the Superintendent to appoint Mr. Jeffrey Jaster to Principal of Midland High School effective July 1, 2015.  
Motion carried unanimously.
4. 2. Brandstadt/Baker moved to approve the recommendation of the Superintendent to appoint Mr. Dirk Deboer as Northeast Middle School Principal effective July 1, 2015.  
Motion carried unanimously.
4. 3. Gorton/Singer moved for approval of the French and Associates contract for architectural services for the bond projects.  
Signed Resolution will be included with the official minutes of this meeting.  
Motion carried unanimously.
4. 4. Brandstadt/Baker moved for approval of the Barton Malow contract for construction management services for the bond projects.  
Signed Resolution will be included with the official minutes of this meeting.  
Motion carried unanimously.
4. 5. It was moved by Singer and supported by Frazee to approve the 2015-16 teaching staff Layoff/Reduction Resolution.  
Signed Resolution will be included with the official minutes of this meeting.  
Motion carried unanimously.
4. 6. Singer/Brandstadt moved for approval of the 2015 Summer Tax Rate by a roll call vote.  
Ayes: Wasserman, Brandstadt, Baker, Singer, Frazee, Gorton  
Nays:  
Signed Resolution will be included with the official minutes of this meeting.  
Motion carried by those members present (6-0).

#### **5. REQUESTS TO ADDRESS THE BOARD**

No hearings were requested.

#### **6. CURRICULUM, ASSESSMENT AND INSTRUCTION**

Study Committee Chair: Lynn Baker; Staff Resource Person: Mr. Brutyn

6. 1. Curriculum, Instruction and Assessment (CIA) Study Committee Minutes from May 18, 2015 (Ms. Baker, Chair)

*The "Curriculum, Instruction and Assessment (CIA) Study Committee Report" was read aloud by Ms. Lynn Baker. This meeting was held on May 18, 2015 in the Juvenile Care Center. Members Present were: Lynn Baker (Chair), Patrick Frazee, Pamela Singer, Brian Brutyn, Mike Sharrow, Gary Verlinde. Guests: Robert Paris, Danielle Rutterbush*

*The meeting opened with Mark Butcher, Director of the Juvenile Care Center (JCC), welcoming the CIA committee and delivering a brief overview of the facility. He noted that the JCC opened in 1997 in partnership with the Midland County Probate Court, many county and community service*

agencies, and the Midland Public Schools. Korey Gillespie, a supervisor at the facility, led the committee through the building and discussed the various components of the program. Bob Paris and Danielle Rutterbush joined the tour and provided the committee with information on MPS operations within the facility. The tour included visits to classrooms, cells, the gym, the lunchroom, health care facilities, the cafeteria, exercise yard, laundry facilities, the intake room, and the central control area.

The committee learned that there are two primary components to the program at the JCC: Day Treatment and Detention. Detention students reside at the JCC. They are court ordered, stay for varying periods of time in the facility, and receive educational services by MPS teachers utilizing Edgenuity (formerly E2020). Students in Detention are not limited to residents of Midland County.

Day treatment students are court ordered and stay in the program for extended periods of time (usually 6-24 months.) The program operates five days per week from 8:00 a.m. to 7:00 p.m. Transportation is provided daily to the site from their homes. Students receive both direct and computerized instruction in this program facilitated by MPS staff. These students are from Midland County only.

Funding for JCC operations come from multiple sources including Title I-D, FTE allocations, and county and state sources.

#### 6. 2. District/School Improvement Plans

In compliance with Public Act 335, the District School Improvement Committee reviewed and gave feedback on each of the Building School Improvement Plans and the District Improvement Plan. These plans describe the strategies that each building will implement to move toward 100% student proficiency.

The law requires the Board to approve the District Plan and each of the Building Plans. These plans will be brought to the Board for action at the June 22, 2015 meeting.

#### 6. 3. The following books are being presented for the 28-day period of examination (IB TOK). This book is available for review at the office of Curriculum and Instruction.

These books will be used for IB Theory of Knowledge SL A .3:

Title: Theory of Knowledge for the IB Diploma

Authors: Alchin, Henly

Publisher: Hodder Education

Copyright: 2014

Title: Theory of Knowledge for the IB Diploma 3rd Ed Teaching & Learning Resources

Authors: Alchin, Henly

Publisher: Hodder Education

Copyright: 2015

## **7. FINANCE, FACILITIES AND OPERATIONS**

Study Committee Chair: Pam Singer; Staff Resource Person: Mr. Cooper

7. 1. These gifts totaling \$9,799.79 were presented to the Board for information:
  - ◊ \$ 250.00 for Adams Elementary Consumers Energy Education Program for 4th graders from the National Energy Foundation  
*From Midland Kiwanis Foundation:*
  - ◊ \$3,375.00 for Eastlawn 2015 Summer SMEK Camp student tuition support
  - ◊ \$ 600.00 for Woodcrest first grade classroom reading materials  
*From Midland Area Community Foundation:*
  - ◊ \$2,999.79 for H. H. Dow High table tennis club supplies from the Midland County Youth Action Council
  - ◊ \$1,000.00 for Midland High track& field program from Dow Chemical communityGives Fund
  - ◊ \$1,575.00 for Midland High incentive program for at-risk youth from Kennylou Wold Educational Endowment Fund
7. 2. Singer/Gorton moved for approval of the following gift:
  - ◊ \$17,194.30 for computers and computer cart from Adams Elementary PTOMotion carried unanimously.

## **8. HUMAN RESOURCES**

Study Committee Chair: Scott McFarland; Staff Resource Person: Mr. Verlinde

8. 1. The following staff members have announced their retirement effective as of the date indicated:
  - ◊ Ms. Kathy Peretz, Music Teacher, Midland High School, June 30, 2015
  - ◊ Mrs. Patricia Verlinde, Paraprofessional, Chestnut Hill Elem., June 10, 2015
  - ◊ Mr. Tommy Wallace, Bus Driver, Transportation Department, June 10, 2015
8. 2. Under the terms of the current contract between the Board of Education of the Midland Public Schools and the Midland City Education Association, a contract lease has been granted to Ms. Viola Collin, president of the MCEA, for the 2015-16 school year.

## **9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

9. 1. For Information--Letters from the Board of Education or the school system to:
  - Jefferson Parent Advisory Committee
  - Jefferson Music Parents Association
  - Midland Area Community Foundation
  - H. H. Dow High School Athletic Booster Club
  - Chestnut Hill Elementary PTO
  - Ms. Tracy Renfro, Chestnut Hill Elementary School
  - Northwood University
  - Midland Kiwanis Foundation
  - Friends of the Bay City State Recreation Area
  - Lowe's Charitable and Educational Foundation
  - The Dow Chemical Company Foundation

## 10. SCHEDULED ACTIVITIES--FOR INFORMATION

The following is a listing of scheduled meetings or activities of the Board of Education. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:

- ◇ June 15, 2015 (Special Meeting)
- ◇ June 22, 2015
- ◇ July 20, 2015
- ◇ August 17, 2015
- ◇ September 21, 2015
- ◇ October 19, 2015
- ◇ November 16, 2015
- ◇ December 14, 2015

## 11. STUDY DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

### 11. 1. Board Members expressed their ...

- thanks to Bob Cooper, Carol Laux and the Business Office staff for all your work with the budget. Thank you to everyone at MPS who has worked so hard to find all cost savings possible and affecting students as little as possible.
- appreciation for all of the district and school improvement plans. Thank you to the administrators, teachers, parents and community members for their hard work with this year's plans.
- best wishes to Janet Greif. She will do great things as Bay City Public Schools Superintendent.
- excitement for Jeff Jaster and Dirk Deboer as they embark on their new positions as Midland High and Northeast Middle School Principals.
- congratulations to Mark Hackbarth and Tracy Toskey for being our June Shining Stars.
- best wishes to the MPS sports teams just finishing up their spring competitions and tournaments.
- thanks to all of our gift donors this evening. We truly appreciate your generosity, kindness and support.
- appreciation for this year's graduation ceremonies. Best wishes to our 2015 graduates. Speeches were so inspiring.
- anticipation for summer. Keep reading. Get involved in the camps. Visit colleges. Keep trying new things.
- good wishes to all of the staff and students for a wonderful, safe summer.
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11. 2. Announcements from Superintendent Sharrow

Our bond project work with French Associates and Barton Malow have included

- the boilers and all of the work associated with the boilers that will be installed in the middle schools this summer.
- 13 separate focus group meetings lead by Dale Jerome of French Associates relative to the STEM elementary on the Central campus. Input will continue to be received.
- FFO has heard presentations by Barton Malow and French Associates relative to the work in progress.
- We will host a community leaders' luncheon this week where we will apprise our business partners about the STEM elementary and work with them as partners.

12. **CLOSED SESSION**

At 7:55 p.m. Brandstadt/Frazees moved that the Board go into Closed Session to discuss the Midland City Education Association Negotiations and the Midland Federation of Paraprofessionals Negotiations.

At 8:45 p.m. Brandstadt/Frazees moved to end the Closed Session and reconvene the Regular Meeting of the Board of Education. Motion carried by those members present.

13. **ADJOURNMENT**

13.1 Meeting was adjourned at 8:45 p.m. Singer/Brandstadt moved to adjourn.

President: \_\_\_\_\_  
Gerald Wasserman

Secretary: \_\_\_\_\_  
Lynn Baker

Approved by the Board on:

\_\_\_\_\_  
C. Young      22-June 2015