

MIDLAND BOARD OF EDUCATION

AGENDA

June 23, 2014

Mission: The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.

Regular monthly meetings are held at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

This meeting is a meeting of the Midland Public Schools' Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

Board of Education: President Wasserman \_\_\_\_\_ Member Baker \_\_\_\_\_
Vice President Brandstadt \_\_\_\_\_ Member McFarland \_\_\_\_\_
Secretary Gorton \_\_\_\_\_ Member Singer \_\_\_\_\_
Treasurer Kaminski \_\_\_\_\_

Central Staff:
Superintendent: Mr. Sharrow \_\_\_\_\_
Assistant Superintendent: Mr. Verlinde \_\_\_\_\_
Associate Superintendents:
Finance/Facilities/Operations: Ms. Cline \_\_\_\_\_
Curriculum/Instruction/Assessment: Mr. Cooper \_\_\_\_\_

2. REQUESTS TO ADDRESS THE BOARD

2.1 No hearings have been requested.

3. BOARD OF EDUCATION MATTERS

PRESENTATIONS TO THE BOARD

For Action:

- 3.1 2013-14 Final Budget Adjustments..... Linda Cline
3.2 2014-15 Operating Budget .....Michael Sharrow
3.3 Approval of Revised Summer Tax Rate..... Linda Cline

On May 12, 2014 the Board of Education approved the tax rates that are to be levied in the summer of 2014 on the property of the school district which is within the City of Midland. Since that time, we have learned that one of the requested mills was not levied on Commercial Personal Property in July of 2013. Section 1211 of the Revised School Code of the State of Michigan

states, “(7) If a school district levies millage for school operating purposes that is less than the limits of this section, the board of the school district may levy at the school district's next regular tax levy an additional number of mills not to exceed the additional millage needed to make up the shortfall.” Although the millage was authorized and approved for 2013, our attorney recommends that we amend our 2014 resolution to specifically address the need for the correction. Administration recommends approval of the attached revised resolution.

3.4 Teacher Leader 1 and 2 Letter of Agreement for 2014-15 .....Michael Sharrow

3.5 In August 2009 the Board of Education approved a policy regarding the payment of fees by participants in athletics or Pom Pon. The high school athletic directors recommend revising the policy to provide an annual athletic pass to any student fulfilling their participation fee obligation. Fees will remain at \$150 per MHSAA sport with an annual cap of \$300 per student. The fee for fall Pom Pon, winter Pom Pon and fall cheerleading is \$75. Administration recommends approval of the revised policy.

3.6 Approval is requested to authorize the Superintendent to enter into a three-year lease agreement with Apple Inc. to provide a 16GB, WiFi only iPad Air (480) to every certificated/licensed staff member in the district. The annual lease will be \$77,069.95, totaling \$231,209.85 at the end of the three-year term. Equipping each administrator and teacher with the same device helps us grow our initiative and get closer to our vision for 1:1 computing. Leasing the iPads allows us to spread the payments over three years, reducing our up-front capital costs. At the end of the lease, we have the option to purchase the iPads for \$1.

3.7 Administration is seeking approval to deliver a purchase order in the amount of \$16,800.00 to CDW-G of Chicago, Illinois to purchase protective cases for the teacher iPads. Pricing includes 480 Targus Versavu Classic iPad Air cases to provide protection for the teacher issued devices that are part of the Midland Public Schools iPad Action Research Initiative. Investing in a high-quality case has proved to help reduce the need for repairs/replacements in prior years. CDW-G was the lowest of four bids. Please see the associated bid tab. This expenditure was included in the regular budgeting process for 2014-2015.

3.8 Administration is seeking approval to deliver a purchase order in the amount of \$374,518.72 to Sehi Computer Products, Inc. of Rochester Hills, MI to upgrade the oldest computers in the district as part of a five-year replacement cycle. Pricing includes the purchase of the following:

- 234 Hewlett-Packard 450 ProBook G1 notebook computers (124 staff; 110 labs)
- 256 Hewlett-Packard 800 G1 SFF desktop computers (38 staff; 218 labs)
- 278 Hewlett-Packard V221, 21” monitors
- 11 HP USB 3.0 Port Replicators
- 11 HP Computer Power Cords

This equipment will be purchased through the 22i Technology Readiness Infrastructure Grant statewide purchasing activity (SPOT) which was negotiated on behalf of the State of Michigan to help drive down the price of personal computing devices and desktop computers and to assist school districts in preparing for online assessments. These devices are also eligible for a rebate of up to \$100 per laptop or \$50 per desktop. Sehi Computer Products was awarded the SPOT contract for these items. This expenditure is included in the regular budgeting process for 2014-2015 and is being paid for out of general funds.

3.9 Administration is seeking approval to deliver a purchase order to Trivalent of Grandville, MI for \$25,344.00 as part of the plan to upgrade computers throughout the District. The pricing is for

256 HP small form factor integrated workstation stands. These stands allow us to attach a desktop computer to the back of the monitor reducing the amount of space taken up on a desk or in a lab so that the student has more workspace available to them. This pricing is bid by the Western States Contracting Alliance (WSCA) of which the State of Michigan is a member. Midland Public Schools is able to use the approved Hewlett-Packard WSCA agreement as a governmental entity of Michigan. This expenditure is included in the regular budgeting process for 2014-2015 and is being paid for out of general funds.

4. **CONSENT AGENDA**

4.1 Approval of the Regular Meeting Minutes from June 9, 2014.

4.2 The following staff members have announced their resignation effective as of the dates indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Amber Elliott	Paraprofessional, Eastlawn Elementary	June 12, 2014
Patrice Walters	Paraprofessional, Plymouth Elementary	June 12, 2014

4.3 The following tenure teacher has requested a leave of absence for the 2014-15 school year:  
 Amy R. Guenther                      Teacher

4.4 In compliance with Public Act 335, the District School Improvement Committee reviewed and gave feedback on each of the Building School Improvement Plans and the District Improvement Plan. These plans describe the strategies that each building will implement to move toward 100% student proficiency.

The law requires the Board to approve for submission the District Plan and each of the Building Plans. The administration recommends approval of these plans for submission.

4.5 Bids have been accepted and tabulation provided for district fire inspections for the 2014-2015 school year. Administration recommends issuing a purchase order to the low bidder, Firepros of Grand Rapids, Michigan, for the amount of \$9,682.10. Funding for this service is included in the facilities and maintenance budget.

4.6 Approval is requested to enter into a twelve-month extension of a two-year contract with Schindler Elevator Corporation of Saginaw, Michigan, for district elevator inspections for the 2014-2015 school year. Cost of this service is \$3,312.

4.7 Approval is requested to enter into a twelve-month extension of a two-year contract with J.E. Johnson of Midland, Michigan, for district HVAC maintenance to provide coil cleaning for the 2014-2015 school year. Cost of this service is \$4,563.85

4.8 Approval of the payment of the school system's bills for the month of May 2014, as listed in the check register prepared by Ms. Laux, in the total amount of \$8,600,031 is recommended. The distribution of obligations, by fund, is as follows:

	Through <u>5/15/2014</u>	Through <u>5/31/2014</u>	<u>Totals</u>
General Fund / Athletics	\$ 828,113	\$ 2,109,581	\$ 2,937,694
Capital Projects	-	-	-
Sinking Fund	-	5,359	5,359
Middle School Science Lab Renovation	-	-	-
Technology Grant	-	-	-
School Services:			
School Stores	1,083	4,206	5,289
Food Service	363	171,126	171,489
Student Activities	2,218	65,787	68,005
Sub-totals	831,777	2,356,059	3,187,836
Federal Withholding			367,703
State Withholding/Sales Tax			123,526
Social Security/Medicare			537,537
Payroll Transfers			57,854
ACH Transfers			3,480,514
Connectcare Transfers			466,855
Consumers payments paid electronically			114,386
PESG payroll (contracted substitutes)			66,616
Purchase Card Transactions			197,204
Total May Distributions			<u>\$8,600,031</u>

Submitted herewith are the following financial reports:

- 4.8.b Listing of purchase orders and purchase card transactions exceeding three thousand dollars (\$3,000) for the month of May ..... (prepared by Ms. Laux)

5. **BOARD OF EDUCATION MATTERS**

PRESENTATIONS TO THE BOARD

**For Information:**

- 5.1 Video Project.....Robert Paris, Special Services Director

6. **FINANCE**

**Study Committee Chair – Dr. Kaminski**  
**Staff Resource Person – Ms. Cline**

**For Information:**

- 6.1 The following gifts, which total \$7,447 have been received and processed:

1	Midland High	Midland High School Athletic Booster Club	Boys' Golf Team	\$ 1,689.00
2	Midland High	Midland High School Athletic Booster Club	Boys' Golf Team	\$ 604.00

3	Midland High	Midland High School Athletic Booster Club	Girls' Tennis Team	\$ 1,026.00
4	Midland High	Midland High School Athletic Booster Club	Girls' Soccer Team	\$ 3,003.00
5	Dow High	H. H. Dow High School Athletic Booster Club	Pom Camp Scholarships	\$ 750.00
6	Dow High	H. H. Dow High School Athletic Booster Club	Pom Coach Clinic	\$ 375.00

7. **HUMAN RESOURCES**

**Study Committee Chair – Mr. McFarland**  
**Staff Resource Person – Mr. Verlinde**

**For Information:**

7.1 The following staff member announced her retirement effective as of the date indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
JoAnne Egnor	Paraprofessional, Siebert Elementary	June 12, 2014

8. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

**For Information:**

8.1 Letters from the Board of Education or the school system to:  
 H. H. Dow High School Athletic Booster Club  
 Midland High School Athletic Booster Club  
 National Energy Foundation  
 Kiwanis Foundation  
 Jefferson Parent Advisory Committee  
 The Dow Chemical Company Foundation

8.2 FOIA request from Ms. Renaye Baker requesting e-mail records on behalf of Mr. James Mosca.

9. **SCHEDULED ACTIVITIES**

**For Information:**

9.1 The following is a listing of scheduled meetings or activities of the Board of Education for January-December 2014.

July 14, 2014	7 p.m.	Regular Meeting of the Board of Education
August 11, 2014	7 p.m.	Regular Meeting of the Board of Education
September 8, 2014	7 p.m.	Regular Meeting of the Board of Education
October 13, 2014	7 p.m.	Regular Meeting of the Board of Education
November 10, 2014	7 p.m.	Regular Meeting of the Board of Education
December 8, 2014	7 p.m.	Regular Meeting of the Board of Education

10. **STUDY-DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1 Hearing from Board Members

10.2 Announcements from Superintendent Sharrow

11. **ADJOURNMENT**