

MIDLAND BOARD OF EDUCATION

AGENDA

June 10, 2013

Mission: The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.

Regular (twice-monthly) meeting at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

Board of Education: President Wasserman, Vice President Baker, Secretary Kaminski, Treasurer Brandstadt, Member Gorton, Member McFarland, Member VanderKelen

Central Staff: Superintendent, Assistant Superintendent, Associate Superintendents: Finance/Facilities/Operations, Curriculum/Instruction/Staff Development, Mr. Ellinger, Mr. Verlinde, Ms. Cline, Dr. Ellison

2. CONSENT AGENDA

2.1 Approval of the Regular Meeting Minutes of Tuesday, May 28, 2013 and Special Meeting Minutes from May 30, 2013.

2.2 Bids were requested and sent to Seven (7) vendors for multi-purpose 8-1/2 x 11 copy paper for Midland Public Schools. Six (6) responded with the results indicated on the bid tabulation. We would like to purchase the paper from Unisource for a total of \$57,909.60. NOTE: Although Contract Paper Group is lower and Paper 101 tied with Unisource, Paper 101 and Contract Paper Group will charge a fee to use the purchase card, whereas Unisource does not.

2.3 The following textbooks were presented for the 28-day period of examination on May 13.

This book will be used for IB Math Studies SL 2/ Pre-Calculus A in grades 11 and 12:

Title: Precalculus with Limits, 3e
Author: Larson
Publisher: Brooks/Cole Cengage Learning
Copyright: 2014

This book will be used for AP Calculus AB in grades 11 and 12:

Title: *Calculus: Graphical, Numerical, Algebraic, 4e AP edition*  
 Authors: Demana, Waits, Kennedy  
 Publisher: Pearson  
 Copyright: 2012

This book will be used for Psychology A / IB AP Psychology SL H

Title: *Introduction to Psychology, 10<sup>th</sup> edition*  
 Authors: Plotnik & Kouyoumdjian  
 Publisher: Wadsworth Cengage Learning  
 Copyright: 2014

The administration recommends approval of these books. If approved, these purchases are contingent on the available funding as approved in the 2013-14 budget.

- 2.4 In compliance with Public Act 335, the District School Improvement Committee reviewed and gave feedback on each of the Building School Improvement Plans and the District Improvement Plan. These plans describe the strategies that each building will implement to move toward 100% student proficiency.

The law requires the Board to approve for submission the District Plan and each of the Building Plans. The administration recommends approval of these plans for submission.

- 2.5 The following staff members have announced their resignation effective as of the date indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jonathan R. Ellis	Teacher, Midland High	June 13, 2013
Cynthia Winslow	Paraprofessional, Plymouth Elementary	June 12, 2013

- 2.6 Staffing Letters for 2013-14 ..... Carl Ellinger

In accordance with the Michigan General School Laws and the Michigan Teacher Tenure Act, the following teachers currently employed by the Midland Public Schools are eligible for employment for the 2013-14 school year. The Superintendent recommends that letters be sent to these staff members so notifying them of this offer of employment.

Teachers currently on legal tenure status in the Midland Public Schools  
 (Teachers, 386 names submitted herewith)

Teachers Attaining Tenure Status

Listed below are the names of teachers successfully completing their probationary period at the end of the current school year and recommended for legal tenure status effective at the start of the 2013-14 school year. Letters of recommendation for tenure are enclosed. (5 Teachers)

<u>Name</u>	<u>Anniversary Date</u>
Dulude, Jenna (Nunamaker)	February 1, 2013
Gallier, Amanda	May 14, 2013
Leffingwell, Lee	July 2, 2013
Ruegsegger, Jennifer	November 2, 2013
Shaffer, Susan	May 3, 2013

Tenure Teachers on Leave of Absence (10 teachers)

Bennett, Ann	Teacher
Collin, Viola	Teacher
Frandsen, Mary	Occupational Therapist
Jaster, Amy	Teacher
Johnson, Christine	Teacher
LeBaron, Meredith	Teacher
Sovis (Koski), Kristin	Teacher
Spencer, Kevin	Teacher
Suarez, Jennifer	Teacher
Wolok, Linda	Teacher

Teachers Remaining on Probation During All of 2013-14

Teachers whose probationary service may be completed at the end of the 2013-14 school year or within the 2013-14, or 2014-15 school year. (38 Teachers)

Adams, Maria	Jacobs, Whitney
Adams, Phillip	Jammer, Kelly
Adolphson, Nathan	Kellett, Katie
Bauer, Alysse	Lange, Anne
Bennett, Crystal	Moore, Cody
Bilodeau, Lisa	Page, Scott
Bradfield, Caitlin	Pawlak, Corey
Chase, Justin	Prado, Manuel
Clement, Chelsea	Ray, Erica
Cook, Jonathan	Scott, Monique
Cressman, Jamie	Sprague, Kevin
DuPuis, Sarah	Stevens, Amanda
Felker, Christa	Stimson, Megan
Foster, Barb	Storm, Megan
Franks, Julie	Thoms, Amanda
Grunder, Melissa	VanBuskirk, Laura
Heil, Lynnetta	VanHoey, Amanda
Hibbs, Katrina	Waun, Kelli
Huschke, Hilarie	Wegener, Chad

Group Three - Teachers Not Covered by the Tenure Law

Under the Michigan Teacher Tenure Act, only staff members holding teaching certificates are eligible for probationary and tenure status as teachers in Michigan school systems. The certified school social workers, school psychologists, speech therapists, occupational therapists and physical therapists listed below are, accordingly, recommended for employment in 2013-14 but are not recommended for probationary or tenure status (28 staff members)

Barbu, Suzanne	Physical Therapist
Barrie, Kelly	Physical Therapist
Bilacic, Lindsay	Speech/Language
Bischer, Jill	Speech/Language
Brown, Dawn	Speech/Language
Brown, William E.	Social Worker
Christensen, Elizabeth	Social Worker
Deitrick, Jeffery	Social Worker
DeWyse, Elizabeth	Occupational Therapist

Faccio, Kari	Speech/Language
Flamont, Erin	Social Worker
Goff, Sherry	Occupational Therapist
Hart, Shelly	Psychologist
Kuch, Jodi	Occupational Therapist
LaChance, Marie	Speech/Language
Ludwick, Ruth	Physical Therapist
Marino, Lynnetta	Speech/Language
Merges, Farrah	Speech/Language
Prunier, Crystal	Occupational Therapist
Roberson (Story), Heidi	Speech/Language
Scales, Heidi	Psychologist
Squanda, Heather	Occupational Therapist
Starkey, Christa	Psychologist
Stiner, Aleta	Psychologist
Thompson, Megan	Psychologist
Tickner, Joanne	Speech Therapist
Winkel-Cook, Jodi	Speech Therapist
Zimmerman, Brian	Social Worker

2.7 Approval is requested to authorize payment for the following legal bills:

FIRM	DATE	AMOUNT	PURPOSE
Thrun Law Firm P.C.	5/30/2013	\$2,954.60	Professional Fees
<b>AMOUNT DUE</b>		<b>\$2,954.60</b>	

3. **REQUESTS TO ADDRESS THE BOARD**

3.1 No hearings have been requested.

4. **BOARD OF EDUCATION MATTERS**

PRESENTATIONS TO THE BOARD

**For Information**

- 4.1 Midland High School Students/Staff Share Highlights of their Recent Trip to Taiwan  
  - Principal: Ms. Janet Greif;
  - Teachers: Ms. Monique Albright, Ms. Mary Hillman, Ms. Georgina Leach, Ms. Marnie Malacara, Ms. Melissa Toner;
  - Students: Mr. Nathan Fisher, Ms. Emily Kessler, Ms. Elizabeth Ladwig, Ms. Melinda Kothbauer, Mr. Edward Mulford
  
- 4.2 Presentation of 2013-14 General Fund Budget ..... Linda Cline
  
- 4.3 Public Hearing of 2013-14 General Operating Budget ..... Carl Ellinger

**For Action:**

- 4.4 Board Room A/V Renovation ..... Linda Cline

The school district’s Board Room audio/visual equipment is beyond its expected life and needs replacement. Through our partnership with the City of Midland, and the city’s MCTV television network, we have received a \$35,700 grant to update the equipment to meet modern standards. This will allow us to produce better quality broadcasts of our board meetings, give us a space in the Board Room where we can tape interviews, and increase the quality and durability of our equipment.

The low bidder for the project was Advanced Lighting and Sound of Troy, Michigan. They will procure and install the equipment, and train our staff. The bid total is \$38,668; \$35,700 of the cost will be covered by the MCTV grant, and the remaining \$2,968 is already accounted for in our 2012-13 budget. Highlights of the project includes new cameras and controllers (current cameras are ten years old); additional microphones; new monitors; cabling and installation.

The project is scheduled to be completed during the week after the July 2013 Board of Education meeting.

Administration recommends acceptance of the bid from Advanced Lighting and Sound.

- 4.5 Salary Adjustments for Employee Groups for 2013-14 ..... Carl Ellinger

- 4.6 Layoff/Reduction of Teaching Staff for 2013-14 ..... Gary Verlinde

- 4.7 Final Board Approval of Mr. Michael Sharrow’s Contract ..... Gerald Wasserman

5. **FINANCE/FACILITIES**

**Study Committee Chair** – Ms. Brandstadt  
**Staff Resource Person** – Ms. Cline

**For Information:**

- 5.1 Finance, Facilities and Operations (FFO) Study Committee Minutes ..... Angela Brandstadt

- 5.2 The following gifts, which total \$25,665.25, have been received and processed:

	Donor	Purpose	Amount
1-4 & 10	Midland High School Athletic Booster Club	<ul style="list-style-type: none"> <li>• Boys Track Uniforms</li> <li>• Track Hurdles</li> <li>• Time for Practice and Games for MHS Hockey</li> <li>• Girls Track Uniforms</li> <li>• MHS Winter/Spring Sports Regular Season Entry Fees</li> </ul>	\$ 17,068.50
5-6	Dow Chemical community Gives Fund at the Midland Area Community Foundation	<ul style="list-style-type: none"> <li>• Registration Fees for MHS Attendance at the MI Student Council Assoc.'s Leadership Conf.</li> <li>• Repair to MHS Softball Fields</li> </ul>	\$ 3,000.00
7	Ladies Auxiliary No. 3651 of the Veterans of Foreign	Wage Reimbursement to Midland Community Businesses for 2013-2014	\$ 2,472.80

	Wars of the United States	DHS and MHS Work Exp. Students <i>(Deferred to 2013-2014)</i>	
8	Mary E. McIntyre Memorial Athletic Fund at the Midland Area Community Foundation	MHS Baseball Scoreboard <i>(Deferred to 2013-2014)</i>	\$ 1,350.00
11	Midland Kiwanis Foundation Agency	Requests from <ul style="list-style-type: none"> <li>• Barbara Jacques for Drum Sets for Carpenter &amp; Plymouth</li> <li>• Kelly Kraatz for Manipulatives, Games &amp; Activities for Eastlawn 4th Grade Math</li> <li>• Laura VanBuskirk for Nonfiction Books for Siebert 2nd Grade Reading</li> </ul> <i>(Deferred to 2013-2014)</i>	\$ 1,773.95

Acceptance of the following gift totaling \$10,000.00 is recommended:

	Donor	Purpose	Amount
9	Meijer	MHS Baseball Scoreboard <i>(Deferred to 2013-2014)</i>	\$ 10,000.00

Appropriate thanks to the donors is recommended.

**For Action:**

- 5.3 Two years ago, Midland Public Schools entered into an agreement with the Midland Community Center regarding the middle school pools. With the expiration of that agreement, Administration recommends entering into a new two-year agreement to split the cost of relatively small repairs to the middle school pools with the Midland Community Center in exchange for keeping the pools open through 2014 – 15. Total cost to the district over the two years will not exceed \$17,000.

6. **HUMAN RESOURCES**

**Study Committee Chair** – Ms. Baker  
**Staff Resource Person** – Mr. Verlinde

**For Information:**

- 6.1 The following staff members have announced their retirement effective as of the date indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Michael Ordiway	Bus Driver, Transportation	June 12, 2013
Linda Jane Strohpaal	Paraprofessional, Transportation	June 12, 2013

7. **TECHNOLOGY**

**Staff Resource Person** – Mr. Verlinde

**For Action:**

- 7.1 Administration is seeking approval to deliver a purchase order to Trivalent Group of Mt. Pleasant, MI for \$64,431.80 to purchase two mobile computer labs to replace old computer labs in two of our buildings. Pricing includes the purchase of 60 Hewlett-Packard 6570b laptop computers as well as configuration and two Hewlett-Packard 30-Notebook Managed

Charging Carts. The computers being replaced are six years of age and are currently located at Northeast Middle School and Siebert Elementary. These laptops will provide greater mobility than the previous desktop solutions. This pricing is bid by the Western States Contracting Alliance (WSCA) of which the State of Michigan is a member. Midland Public Schools is able to use the approved Hewlett-Packard WSCA agreement as a governmental entity of Michigan. This expenditure will help us catch up with lab upgrades that were placed on hold this year and is in line with the District's long term vision for technology.

**8. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

**For Information:**

8.1 Letters from the Board of Education or the school system to:

- H. H. Dow High School Athletic Booster Club
- Midland High School Athletic Booster Club
- Eastlawn Elementary PTO
- National Energy Foundation
- Mr. and Mrs. Timothy Nash
- Wolverine Bank

8.2 Letters to the Board of Education or the school system from:

FOIA request from the Mackinac Center for Public Policy requesting information about the total amount paid by the district for the election on Tuesday, May 7.

FOIA from Renaye Baker, MEA UniServ Director, requesting information regarding the staffing, reduction and layoff board policy, teacher seniority list, certifications/qualifications and 2012-13 evaluations/ratings of MPS music teachers.

**9. SCHEDULED ACTIVITIES**

**For Information:**

The following is a listing of scheduled meetings or activities of the Board of Education for 2013:

June 24, 2013	7 p.m.	Regular Meeting of the Board of Education
July 15, 2013	<b>4 p.m.</b>	Regular Meeting of the Board of Education
August 12, 2013	7 p.m.	Regular Meeting of the Board of Education
August 26, 2013	7 p.m.	Regular Meeting of the Board of Education
September 9, 2013	7 p.m.	Regular Meeting of the Board of Education
September 23, 2013	7 p.m.	Regular Meeting of the Board of Education
October 14, 2013	7 p.m.	Regular Meeting of the Board of Education
October 28, 2013	7 p.m.	Regular Meeting of the Board of Education
November 11, 2013	7 p.m.	Regular Meeting of the Board of Education
November 25, 2013	7 p.m.	Regular Meeting of the Board of Education
December 9, 2013	7 p.m.	Regular Meeting of the Board of Education

10. **STUDY-DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1 Hearing from Board Members

10.2 Announcements from Superintendent Ellinger

11. **CLOSED SESSION**

11.1 MCESPA Negotiations Discussion.

12. **CONSIDERATION OF CONTRACT RATIFICATION**

**For Action:**

12.1 Consideration of Contract Ratification with MCESPA ..... Carl Ellinger

13. **ADJOURNMENT**