

MIDLAND BOARD OF EDUCATION

AGENDA

September 24, 2012

Mission: The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.

Regular (twice-monthly) meeting at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

Board of Education: President Mault _____ Member Brandstadt _____
Vice President Wasserman _____ Member Gorton _____
Secretary Baker _____ Member Kaminski _____
Treasurer Ohle _____

Central Staff:

Superintendent: Mr. Ellinger _____
Assistant Superintendent: Mr. Verlinde _____
Associate Superintendents:
Finance/Facilities/Operations: Ms. Cline _____
Curriculum/Instruction/Staff Development: Dr. Ellison _____

2. CONSENT AGENDA

2.1 Approval of the Regular Meeting minutes of Monday, September 10, 2012.

2.2 The following staff members have announced their resignation effective as of the dates indicated:

Name Assignment Effective Date
Douglas Hopkins Head Mechanic September 11, 2012

2.3 The following persons are recommended for employment for the 2012-13 school year:

Name Assignment Effective Date
Whitney Dawn Jacobs 1.0 First Grade Teacher August 28, 2012

2.4 The following persons were recommended for employment at the September 10 Board of Education meeting. Their effective dates as recorded in the Agenda were incorrect. Please note Ms. Scales and Ms. Storm's correct effective dates listed below:

Name Assignment Effective Date
Heidi Marie Scales School Psychologist, Special Services August 28, 2012
Megan M. Storm Kindergarten Teacher, Siebert Elementary August 28, 2012

- 2.5 Administration is seeking approval to deliver a purchase order to Bomgar Corporation of Ridgeland, MS for \$14,311 for one Bomgar B200 remote support appliance, six standard concurrent user licenses, and first year maintenance. The Bomgar B200 appliance will allow us to provide remote support to multiple platforms both on and off the MPS network. This will provide a more robust support experience for computer and mobile device users. This expenditure was included in the regular budgeting process for 2012-2013 and is being paid for out of general funds.
- 2.6 Administration is seeking approval to deliver a purchase order to PC Mall Gov, Inc. of Chantilly, VA for \$19,058.80 to purchase Griffin Survivor iPad cases to provide protection for the student issued devices that are part of the Midland Public Schools iPad Action Research Initiative. Investing in a high-quality case will help reduce the need for repairs/replacements during the initial project which is being supported by funds set aside within the annual technology budget. PC Mall Gov, Inc. was the lowest of four bids. This expenditure was included in the regular budgeting process for 2012-2013.
- 2.7 Administration is seeking approval to deliver a purchase order to Unique Software Corporation of Eagan, MN for \$17,513 to purchase iPad sync carts. Pricing includes seven Lock N Charge iQ 32 Sync Carts that will be used primarily to manage the content on each of the devices that are part of the Midland Public Schools iPad Action Research Initiative. Each cart includes two removable sync stations that can sync 16 devices each and may also be used to secure and transport any iPads that parents elect to leave at the building overnight. Unique Software Corporation was the lowest of two bids. This expenditure was included in the regular budgeting process for 2012-2013.
- 2.8 Bids were recently received from electronic security vendors to provide Access Control Expansion for four (4) exterior doors in the transportation, grounds and maintenance buildings. The administration recommends that a purchase order be issued to the low bidder, Allen Supply, of Saginaw, Michigan for a cost of \$5,400 to provide the labor and materials for the installation of the locks.
- 2.9 Bids have been accepted and a tabulation is provided for one (1) AccuTemp Convection Steamer for Jefferson Middle School. The current steamer has been inspected and it was determined it could not be repaired. The administration recommends issuing a purchase order to the low bidder, Stafford Smith of Bay City, Michigan for a total delivered price of \$5,400.
- 2.10 Administration is recommending that a compensation increase from the “cost” of an eleven (11) month to a twelve (12) month contract be authorized by the Midland Public Schools Board of Education for Mr. Randy Schaedig, who is currently the district’s Science Coordinator. Mr. Schaedig will lead the district’s continued exploration of a potential New Tech Program and have primary responsibilities for working with the New Tech Organization, local business partnerships, internal planning committees and oversight of this potential MPS program. Mr. Schaedig will be paid a stipend for these added responsibilities for the 2012-13 school year. Appointing Mr. Schaedig as the

district’s lead administrator for New Tech has the support of the Finance, Facilities, and Operations (FFO) and Curriculum, Special Services (CaSS) Board of Education Study Committees.

2.11 Approval of the payment of the school system's bills for the month of July and August 2012, as listed in the check register prepared by Ms. Laux, in the total amount of \$10,548,199 is recommended. The distribution of obligations, by fund, is as follows:

2.11.a	Through <u>7/31/2012</u>	Through <u>8/15/2012</u>	Through <u>8/31/2012</u>	<u>Totals</u>
General Fund / Athletics	\$ 1,616,234	671,157	752,135	\$ 3,039,526
Capital Projects	53,087	-	6,065	59,152
Sinking Fund	183,039	135,804	14,688	333,531
Middle School Science Lab Renovation	-	-	-	-
Technology Grant	-	-	6,368	6,368
School Services:				
School Stores	-	180	339	519
Food Service	72,066	4	2,510	74,580
Student Activities	<u>12,583</u>	<u>540</u>	<u>9,345</u>	<u>22,468</u>
Sub-totals	1,937,009	807,685	791,450	3,536,144
Federal Withholding				767,760
State Withholding/Sales Tax				245,242
Social Security/Medicare				903,049
Payroll Transfers				156,913
ACH Transfers				3,551,814
ConnectCare Transfers				961,801
Consumers payments paid electronically				176,877
PESG payroll (contracted substitutes)				-
Purchase Card Transactions				<u>248,599</u>
Total July and August Distributions				<u>\$10,548,199</u>

Submitted herewith are the following financial reports:

- 2.11.b Investment Report for the months of July/August 2012..... (prepared by Ms. Laux)
- 2.11.c Listing of Purchase Orders exceeding three thousand dollars (\$3,000) or more for the months of July/August 2012 (prepared by Ms. Laux)
- 2.11.d Listing of Purchase Card transactions exceeding three thousand (\$3,000) or more for the months of July/August 2012..... (prepared by Ms. Laux)

3. REQUESTS TO ADDRESS THE BOARD

3.1 No hearings have been requested.

4. **BOARD OF EDUCATION MATTERS**

PRESENTATIONS TO THE BOARD

Recommended For Action:

4.1 2011-12 Audit Report..... Mari McKenzie/Linda Cline

5. **CURRICULUM and INSTRUCTION**

Study Committee Chair – Dr. Kaminski
Staff Resource Person – Dr. Ellison

For Information:

5.1 Curriculum and Special Services (CaSS) Study Committee Minutes John Kaminski

6. **FINANCE**

Study Committee Chair – Mr. Ohle
Staff Resource Person – Ms. Cline

For Information:

6.1 Finance, Facilities and Operations (FFO) Study Committee Minutes..... Jerry Wasserman

6.2 The following gifts, which total \$7,240.44, have been received and processed:

	Donor	Purpose	Amount
(1)	Anonymous	Siebert Room 9 classroom supplies	\$ 500.00
(2)	H. H. Dow High School Athletic Booster Club	Tennis balls for the Junior Varsity and Varsity Teams	\$ 475.44
(3)	H. H. Dow High School Athletic Booster Club	Medical supplies for Dow High athletic trainer office	\$ 3,000.00
(4)	H. H. Dow High School Athletic Booster Club	Dow High pool lane timing touchpad	\$ 415.00
(5)	H. H. Dow High School Athletic Booster Club	Funds allotted to Varsity Club accounts for REP representation at the Booster Club meetings	\$ 2,850.00

Appropriate thanks to the donors is recommended.

7. **HUMAN RESOURCES**

Study Committee Chair – Mr. Wasserman
Staff Resource Person – Mr. Verlinde

For Information:

7.1 The Board and staff extend their deepest sympathy to the families of:

- Mr. Norman Dahl who passed away on September 13, 2012. Mr. Dahl began his MPS teaching career in 1955. He was appointed as principal of Parkdale Elementary in 1963, where his career as an elementary principal spanned 26 years. From 1984-1987, in addition to serving as Principal of Parkdale, Mr. Dahl also served as Principal of Plymouth Elementary. Mr. Dahl retired in 1989.
- Mrs. Anne Hampton who passed away on September 9, 2012. Ms. Hampton was a paraprofessional at H. H. Dow High School for 13 years. She retired in 1996.
- Mrs. Donna Kaye Lorton who passed away September 7, 2012. Mrs. Lorton taught for 35 years at Adams Elementary School. She retired in 1996.

7.2 The following staff member has announced her retirement effective as of the date indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Sueann N. McMillan	Midland High School Counselor	December 22, 2012

8. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

For Information:

- 8.1 Letters from the Board of Education or the school system to:
 Midland Area Community Foundation
 H. H. Dow High School Athletic Booster Club
 Midland Violence Prevention Partnership Members
 Kiwassee Kiwanis Foundation

9. **SCHEDULED ACTIVITIES**

For Information:

The following is a listing of scheduled meetings or activities of the Board of Education for 2012:

October 8, 2012	7 p.m.	Regular Meeting of the Board of Education
October 22, 2012	7 p.m.	Regular Meeting of the Board of Education
November 12, 2012	7 p.m.	Regular Meeting of the Board of Education
November 26, 2012	7 p.m.	Regular Meeting of the Board of Education
December 10, 2012	7 p.m.	Regular Meeting of the Board of Education

10. **STUDY-DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1 Hearing from Board Members

10.2 Announcements from Superintendent Ellinger

11. **ADJOURNMENT**